



2019
International Conference on
Innovations in Education,
Economics and Public Sector
Management

AUGUST 5 - 9, 2019

JOHANNESBURG, SA

Course Content:

1. Essential Administrative Skills.
2. Managing Meetings Effectively.
3. Planning and Problem Solving Skills.
4. Introduction to Facility Management.
5. Effective Communication Skills.
6. Emotional Intelligence Competencies.
7. Monitoring Efficiency and Productivity.
8. Best Practices in Organizational Leadership.
9. Trends in Human Resource Appraisal.



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The ICAD 2019 International Conference on Innovations in Education, Economics and Public Sector Management is designed to address the strategic challenges faced by leaders and administrators across sectors in the areas of managing talents, performance and productivity in the New Economy.

Aside from highly interactive presentations, conference attendees will have dedicated time to network with their peers, visit specified places of interest as an extension of the learning experience.

Guest speakers and facilitators will include thought leaders, and distinguished researchers from the business school and industry captains.

Sub-topics:

1. Understanding the New Economy and Emerging Challenges.
2. Innovations in Education and Talent Management.
3. Innovations in Public Sector Management.
4. Review of Contemporary Productivity Enhancement Strategies.
5. Understanding the Dynamics of Inspiring Leadership.
6. Appreciating the Impact of Information Technology in Business and Economics.
7. Managing for Results in the Innovation Age.

Benefits of Attending

1. Networking opportunities with experts across sectors.
2. A chance to present your papers and have it published in Professional Journals.
3. Listen to keynote presentations from real Professionals and Industry Captains.
4. Award of Advanced Executive Diploma in Management Systems.
5. Custom Award plaque commemorating your participation.
6. Certificate of Participation.



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Side Attractions, Johannesburg

1. Tour of Sun City & Pilanesberg Game Reserve.
2. Visit to Gold Reef City Theme Park.
3. Half Day Tour of Soweto & Apartheid Museum.
4. Admission to Valley of Waves.
5. Visit to Africa's Learning Community (Our 150 Higher Schools) in Johannesburg,

Social Events

- Networking, Dinner and Games
- Tour of Johannesburg City Landmarks

Participation Fee:

N249,000.00 Per Participant
Fee covers tuition, conference materials, stationaries, tea/coffee break, lunch, mid day snacks, certificate of participation, custom award plaque.

Accommodation

N20,000.00 approximately per night.
(Bed and Breakfast). There is provision for pairing. Payment is made on arrival at Johannesburg.

2019 SA VISA *— Requirements —*

1. Valid International Passport.
 2. One Passport Sized Photograph
(45 x 35mm with White Background)
 3. Previous International Passport (If any)
 4. Evidence of Current Employment (Letter on Employer's Letter Headed Paper showing you are in their Employment and, permission to attend the course.)
 5. Applicant's Six Months Accounts Statement from the Bank.
 6. Visa Processing Fee of N54,000.00
 7. Completed Visa Application Form.
 8. New Yellow Vaccine Card can be obtained from Ministry of Health.
- The Institute will provide the following documents to support your visa application.*
9. Evidence of Hotel Reservation.
 10. Travel Booking Confirmation (Can be E-mail or Copy of Tickets).
 11. Evidence of Registration for the Seminar
 12. Photocopy of All Attached Documents.

Bank Details

Bank: Access Bank
Account No: 0038432932
Account Name: Institute of Corporate Administration